



SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

FOR THE FOUR MONTH PERIOD 1 JULY 2020 - 31 OCTOBER 2020

This Forward Plan sets out the details of the key decisions which the Cabinet, individual Cabinet Members or Officers expect to take during the next four month period. The Plan is rolled forward every month and is available to the public at least 28 days before the beginning of each month.

A Key Decision is defined in the Council's Constitution as:

1. any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater;
2. any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each Key Decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- it is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- if the decision is to be taken at a meeting of the Cabinet, 5 clear days notice of the meeting has been given.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 26 (General Exception) and Rule 28 (Special Urgency) of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, Oriel Road, Bootle L20 7AE or accessed from the Council's website: www.sefton.gov.uk

- Council Constitution
- Forward Plan
- Reports on the Key Decisions to be taken
- Other documents relating to the proposed decision may be submitted to the decision making meeting and these too will be made available by the contact officer named in the Plan
- The minutes for each Key Decision, which will normally be published within 5 working days after having been made

Some reports to be considered by the Cabinet/Council may contain exempt information and will not be made available to the public. The specific reasons (Paragraph No(s)) why such reports are exempt are detailed in the Plan and the Paragraph No(s) and descriptions are set out below:-

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
8. Information falling within paragraph 3 above is not exempt information by virtue of that paragraph if it is required to be registered under—
 - (a) the Companies Act 1985;
 - (b) the Friendly Societies Act 1974;
 - (c) the Friendly Societies Act 1992;
 - (d) the Industrial and Provident Societies Acts 1965 to 1978;
 - (e) the Building Societies Act 1986; or
 - (f) the Charities Act 1993.
9. Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992
10. Information which—
 - (a) falls within any of paragraphs 1 to 7 above; and
 - (b) is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Members of the public are welcome to attend meetings of the Cabinet and Council which are held at the Town Hall, Oriel Road, Bootle or the Town Hall, Lord Street, Southport. The dates and times of the meetings are published on www.sefton.gov.uk or you may contact the Democratic Services Section on telephone number 0151 934 2068.

NOTE:

For ease of identification, items listed within the document for the first time will appear shaded.

**Dwayne Johnson
Chief Executive**

FORWARD PLAN INDEX OF ITEMS

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Adult Social Care - Residential & Nursing Care Sector	Neil Watson neil.watson@sefton.gov.uk Tel: 0151 934 3744	3
North West Flexible Purchasing System for Children & Young People with SEND	Keri Lydon kerilydon@sefton.gov.uk Tel: 0151 934 3073	3
Persistent Pupil Absence Working Group Final Report	Debbie Campbell debbie.campbell@sefton.gov.uk Tel: 0151 934 2254	3
Southport Market	Mark Catherall mark.catherall@sefton.gov.uk Tel: 0151 934 2315	3
Crosby Flood and Coastal Defence Scheme	Mark Shaw mark.shaw@sefton.gov.uk	3
Tender for Banking Services	Tom Walmsley thomas.walmsley@sefton.gov.uk	3
Financial Management 2020/21 to 2022/23 and Framework for Change - Issues Arising from COVID-19 - July Update	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106	3
Revenue and Capital Budget Plan - Revenue Outturn 2019/2020	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106	3
Revenue and Capital Budget Update 2020/21 - July 2020	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106	3
Capital Outturn 2019/20	Graham Hussey graham.hussey@sefton.gov.uk Tel: 0151 934 4100	3
Treasury Management Outturn 2019/20	Graham Hussey graham.hussey@sefton.gov.uk Tel: 0151 934 4100	3
Financial Management 2020/21 to 2022/23 and Framework for Change - Issues Arising from COVID-19 - September Update	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106	3
Revenue and Capital Budget Update 2020/21 - September	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106	3
Revenue and Capital Budget Update 2020/21 - October	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106	3

Financial Management 2020/21 to 2022/23 and Framework for Change - Issues Arising from COVID-19 - October Update	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106	3
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SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Adult Social Care - Residential & Nursing Care Sector To provide an update on the project agreed at September 2019 Cabinet and to make recommendations on proposed next steps.			
Decision Maker	Cabinet			
Decision Expected	30 Jul 2020 Decision due date for Cabinet changed from 25/06/2020 to 30/07/2020. Reason: The findings of the first stage of the project and the associated proposed report are still being considered internally			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Persons/Organisations to be Consulted	Officers and Key Stakeholders.			
Method(s) of Consultation	Meetings and Emails.			
List of Background Documents to be Considered by Decision-maker	Adult Social Care - Residential & Nursing Care Sector			
Contact Officer(s) details	Neil Watson neil.watson@sefton.gov.uk Tel: 0151 934 3744			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	North West Flexible Purchasing System for Children & Young People with SEND
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	The purpose of this report is to seek approval on the establishment of a North West SEND Flexible Purchasing System (FPS), for purchasing services for children and young people with Special Educational Needs and or Disabilities; hosted by Cheshire East Council on behalf of 22 other Local Authorities across the North West Region. The intention of the FPS is to enable Sefton to purchase high quality and cost-effective provision to help our children and young people thrive and achieve.			
Decision Maker	Cabinet			
Decision Expected	30 Jul 2020 Decision due date for Cabinet changed from 25/06/2020 to 30/07/2020. Reason: further clarification with regards to the timeframe of the framework is required at this point as is a regionally hosted framework			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Children's Services and Safeguarding			
Persons/Organisations to be Consulted	Consultation with a range of stakeholders has been undertaken (including Parent Carers / Parent Carer Forums, Sefton Coproduction and engagement group, young people, SEND Leads, Commissioners and providers)			
Method(s) of Consultation	events, meetings and surveys.			
List of Background Documents to be Considered by Decision-maker	North West Flexible Purchasing System for Children & Young People with SEND			
Contact Officer(s) details	Keri Lydon kerilydon@sefton.gov.uk Tel: 0151 934 3073			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Persistent Pupil Absence Working Group Final Report To present formally the final report of the Persistent Pupil Absence Working Group.
Decision Maker	Cabinet

	Council			
Decision Expected	30 Jul 2020 17 Sep 2020			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Children's Services and Safeguarding			
Persons/Organisations to be Consulted	Interim Director of Children's Social Care and Education.			
Method(s) of Consultation	Meetings and emails.			
List of Background Documents to be Considered by Decision-maker	Persistent Pupil Absence Working Group Final Report			
Contact Officer(s) details	Debbie Campbell debbie.campbell@sefton.gov.uk Tel: 0151 934 2254			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Southport Market Future Options for Southport Market			
Decision Maker	Cabinet			
Decision Expected	30 Jul 2020 Decision due date for Cabinet changed from 25/06/2020 to 30/07/2020. Reason: due to the current circumstances with Covid19 the report submission date has been pushed back. The business case will be updated taking into account the current and potential future impact.			
Key Decision Criteria	Financial	Yes	Community Impact	Yes

Exempt Report	Fully exempt
Wards Affected	Dukes
Scrutiny Committee Area	Regeneration and Skills
Persons/Organisations to be Consulted	Officers, public, stakeholders, Cabinet Members
Method(s) of Consultation	Through Sefton Council's Public Engagement and Consultation Panel
List of Background Documents to be Considered by Decision-maker	Southport Market
Contact Officer(s) details	Mark Catherall mark.catherall@sefton.gov.uk Tel: 0151 934 2315

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Crosby Flood and Coastal Defence Scheme Sefton Council are developing a business case in partnership with United Utilities and the Environment Agency to secure funding (£15-£20M) to undertake a scheme in Crosby to reduce risks associated with coastal change and surface water flooding. The preferred scenario(s) and funding options will be presented to Cabinet for approval.			
Decision Maker	Cabinet			
Decision Expected	30 Jul 2020 Decision due date for Cabinet changed from 25/06/2020 to 30/07/2020. Reason: The business case for the project continues to evolve and requires more time to seek confirmation of match funding from partner organisations. This formal report will be presented to Cabinet later in 2020 once these issues have been worked through			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Blundellsands; Manor; Victoria			

Scrutiny Committee Area	Regeneration and Skills
Persons/Organisations to be Consulted	Informal Cabinet; Cabinet Member - Health and Wellbeing; North West Regional Flood and Coastal Committee; Merseyside Strategic Flood Partnership; Sefton Capital Finance Team; Sefton Council Planning Department; Sefton Council - Coast Task Group; and Sefton Council Capital Investment Group (SCIG)
Method(s) of Consultation	Public consultation covering strategic options was undertaken 15th July to 16th September 2019 as part of the Crosby Coastal Park Vision. A subsequent consultation will run when the planning application is submitted.
List of Background Documents to be Considered by Decision-maker	Crosby Flood and Coastal Defence Scheme
Contact Officer(s) details	Mark Shaw mark.shaw@sefton.gov.uk

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Tender for Banking Services To seek approval to go out to tender for banking services.			
Decision Maker	Cabinet			
Decision Expected	30 Jul 2020			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Head of Strategic Support			
Method(s) of Consultation	Meetings and e-mails			
List of Background Documents to be Considered by Decision-	Tender for Banking Services			

maker	
Contact Officer(s) details	Tom Walmsley thomas.walmsley@sefton.gov.uk

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Financial Management 2020/21 to 2022/23 and Framework for Change - Issues Arising from COVID-19 - July Update An update of the financial impact of COVID-19 on the Council in 2020/21 and future years, including funding being made available.			
Decision Maker	Cabinet			
Decision Expected	30 Jul 2020			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Cabinet, Chief Executive, Strategic Leadership Board, Trade Unions, Staff and relevant organisations as appropriate.			
Method(s) of Consultation	Individual budget saving options / amendments to the budget will be subject to consultation – internal and external to the Council (as appropriate).			
List of Background Documents to be Considered by Decision-maker	Financial Management 2020/21 to 2022/23 and Framework for Change - Issues Arising from COVID-19 - July Update			
Contact Officer(s) details	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Revenue and Capital Budget Plan - Revenue Outturn
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	2019/2020 Report on the Revenue Outturn position for 2019/2020, including consideration of position on Earmarked Reserves and General Balances.			
Decision Maker	Cabinet			
Decision Expected	30 Jul 2020			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Cabinet, Chief Executive, Strategic Leadership Board, Trade Unions, Staff and relevant organisations as appropriate			
Method(s) of Consultation	Revenue Outturn decisions will be subject to consultation – internal and external to the Council (as appropriate).			
List of Background Documents to be Considered by Decision-maker	Revenue and Capital Budget Plan - Revenue Outturn 2019/2020			
Contact Officer(s) details	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Revenue and Capital Budget Update 2020/21 - July 2020 Budget Monitoring Position for Revenue and Capital (based on June 2020)			
Decision Maker	Cabinet			
Decision Expected	30 Jul 2020			
Key Decision Criteria	Financial	Yes	Community Impact	Yes

Exempt Report	Open
Wards Affected	All Wards
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services
Persons/Organisations to be Consulted	Cabinet, Chief Executive, Strategic Leadership Board, Trade Unions, Staff and relevant organisations as appropriate.
Method(s) of Consultation	Individual budget saving options / amendments to the budget will be subject to consultation – internal and external to the Council (as appropriate).
List of Background Documents to be Considered by Decision-maker	Revenue and Capital Budget Update 2020/21 - July
Contact Officer(s) details	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Capital Outturn 2019/20 The purpose of this report is to inform Cabinet and Council of the capital outturn position in relation to the 2019/20 financial year.			
Decision Maker	Cabinet Council			
Decision Expected	30 Jul 2020 17 Sep 2020			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Chief Legal and Democratic Officer			

Method(s) of Consultation	Emails
List of Background Documents to be Considered by Decision-maker	Capital Outturn 2019/20
Contact Officer(s) details	Graham Hussey graham.hussey@sefton.gov.uk Tel: 0151 934 4100

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Treasury Management Outturn 2019/20 This outturn report provides Members with details of the treasury management activities undertaken to 31st March 2020. Cabinet receives this outturn report to allow review against the Treasury Management Policy & Strategy and Prudential Indicators. This report is also provided to Audit & Governance Committee, whose role it is to carry out scrutiny of treasury management policies and practices.			
Decision Maker	Cabinet Council			
Decision Expected	30 Jul 2020 17 Sep 2020			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Chief Legal and Democratic Officer			
Method(s) of Consultation	Emails			
List of Background Documents to be Considered by Decision-	Treasury Management Outturn 2019/20			

maker	
Contact Officer(s) details	Graham Hussey graham.hussey@sefton.gov.uk Tel: 0151 934 4100

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Financial Management 2020/21 to 2022/23 and Framework for Change - Issues Arising from COVID-19 - September Update An update of the financial impact of COVID-19 on the Council in 2020/21 and future years, including funding being made available.			
Decision Maker	Cabinet			
Decision Expected	3 Sep 2020			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Cabinet, Chief Executive, Strategic Leadership Board, Trade Unions, Staff and relevant organisations as appropriate.			
Method(s) of Consultation	Individual budget saving options / amendments to the budget will be subject to consultation – internal and external to the Council (as appropriate).			
List of Background Documents to be Considered by Decision-maker	Financial Management 2020/21 to 2022/23 and Framework for Change - Issues Arising from COVID-19 - September Update			
Contact Officer(s) details	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Revenue and Capital Budget Update 2020/21 - September Budget Monitoring Position for Revenue and Capital (based on July 2020)			
Decision Maker	Cabinet			
Decision Expected	3 Sep 2020			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Cabinet, Chief Executive, Strategic Leadership Board, Trade Unions, Staff and relevant organisations as appropriate.			
Method(s) of Consultation	Individual budget saving options / amendments to the budget will be subject to consultation – internal and external to the Council (as appropriate).			
List of Background Documents to be Considered by Decision-maker	Revenue and Capital Budget Update 2020/21 - September			
Contact Officer(s) details	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Revenue and Capital Budget Update 2020/21 - October Budget Monitoring Position for Revenue and Capital (based on August 2020)			
Decision Maker	Cabinet			
Decision Expected	1 Oct 2020			
Key Decision Criteria	Financial	Yes	Community Impact	Yes

Exempt Report	Open
Wards Affected	All Wards
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services
Persons/Organisations to be Consulted	Cabinet, Chief Executive, Strategic Leadership Board, Trade Unions, Staff and relevant organisations as appropriate.
Method(s) of Consultation	Individual budget saving options / amendments to the budget will be subject to consultation – internal and external to the Council (as appropriate).
List of Background Documents to be Considered by Decision-maker	Revenue and Capital Budget Update 2020/21 - October
Contact Officer(s) details	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Financial Management 2020/21 to 2022/23 and Framework for Change - Issues Arising from COVID-19 - October Update An update of the financial impact of COVID-19 on the Council in 2020/21 and future years, including funding being made available.			
Decision Maker	Cabinet			
Decision Expected	1 Oct 2020			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Cabinet, Chief Executive, Strategic Leadership Board, Trade Unions, Staff and relevant organisations as appropriate.			

Method(s) of Consultation	Individual budget saving options / amendments to the budget will be subject to consultation – internal and external to the Council (as appropriate).
List of Background Documents to be Considered by Decision-maker	Financial Management 2020/21 to 2022/23 and Framework for Change - Issues Arising from COVID-19 - October Update
Contact Officer(s) details	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106